**2017-2018 Winter Powdered Soul Youth Scholarship Program**

**Program Dates October 2017- March 2018**

**Application**

We are excited to offer our second scholarship term for extracurricular activities in the Flathead Valley. Our first term was a major success. While many of the components of the program will stay the same, we will be adding and modifying several things.

Due to demand, Powdered Soul’s Youth Scholarship Program is implementing an application process. We believe that as we grow, this amazing opportunity can be best delivered to a controlled number of participants. We also believe this will maximize the participant’s experience. Applicants have the choice to apply for our Community Service Program, or our Community Service/Entrepreneurial Program combo. Due to the space and time constraints of available markets, the Entrepreneurial Program will have fewer members during the Fall term than during the Spring term.

Please make sure you read through this packet in its entirety. Applications are due September 30, 2017. Decisions will be made by October 10, 2017. Powdered Soul’s Board of Directors will review each application. The application is designed to help us get to know the applicant, so please have the applicant fill out as much of the application as possible. Please be as detailed as possible. If you have any questions, feel free to contact us.

Completed applications can be sent via email to valkneeland@gmail.com, or via USPS to 6479 Highway 93 South Number 204 Whitefish, Mt 59937

**Community Service Program**

**Community Service**

* Powdered Soul will organize multiple community service programs throughout the valley. Activities will range from nursing home visits to community beautification. Participants will be awarded per hour they work. We have a three tiered Community Service Program that includes projects requiring a long term commitment, a short term commitment, and Random Acts of Kindness. These tiers allow us to not only serve our community, but to instill a sense of community connection for our participants.
* Participants will be required to complete a minimum of 10 hours with Powdered Soul organized events to qualify for disbursement.
* Participants are allowed to submit private community volunteer hours, up to a maximum of 10 hours. Projects must be approved by Powdered Soul’s Executive Director. Strict documentation of hours will be required. Projects must serve the greater Flathead area and not be religiously or politically aligned. Prior to completing private projects, applicants will be required to submit paperwork for approval of the project.
* It is the responsibility of the participant to check the master calendar for dates of community service hours. One email will be sent out regarding events and deadlines for RSVP to events. It is the responsibility of the participants to stay in contact with Powdered Soul and to RSVP by the deadline.
* A minimum of 10 hours of community service, through Powdered Soul sanctioned events, must be completed to be eligible for scholarship funds. Participants must participate in the Powdered Soul program offerings to be eligible for independent volunteer hours.

**Entrepreneurial Skills + Community Service Program**

* This requires participation in both the Community Service Program and the Entrepreneurial Program
* The Fall Term will focus on holiday craft shows. There will be fewer dates to choose from than the summer term.
* Participants will design and produce a product to sell at various markets around the valley. Participants will learn basic economics, business development and marketing skills. Prior to selling at markets, participants will complete economic and business development workshops.
* Products MUST be handmade.
* 100% of funds raised will go towards participant’s extracurricular fees
* Participants will be required to sign up for market dates. It is the responsibility of the member to contact the program director if they are unable to make their assigned date ASAP. If a replacement is not found for the date, you will be responsible for your portion of the rental fee charged to Powdered Soul.
* If you fail to show up to scheduled dates, or cancel multiple dates, you will be removed from the program.

**2017-2018 Powdered Soul Youth Scholarship Program**

**6479 Highway 93 South**

**number 204**

**whitefish, mt 59937**

**Applicant Information**

Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Lenses Y N

Emergency Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extracurricular Activity for which you are raising funds:

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Please provide as much information as possible (Class, team name, etc.)

Organization to which funds will be released: (Powdered Soul will not release any funds to individuals, awards are given directly to extracurricular organizations)

Please tell us your goal for your involvement with Powdered Soul.

 How did you hear about Powdered Soul?

 Have you participated in Powdered Soul previously? If yes, what term?

In what community service activities do you currently participate?

Please list activities or plans during the term that will restrict your availability.

Tell us about someone you admire and why.

In what extracurricular activities are you involved?

If we require additional information, please provide the contact information (name, phone number, email) for two community representatives whom we can contact for information or recommendations.

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Family Information Form

**Family / Guardian Information**

Parent / Guardian Names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_\_\_\_

Father Home Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work \_\_\_\_\_\_\_\_\_\_\_

Mother Home Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work \_\_\_\_\_\_\_\_\_\_\_

Email (PRINT CLEARLY): List all email addresses to which you would like information sent.

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Family Participation- We would love any support your family would be able to provide Powdered Soul. We will have an immediate need for adult volunteers to supervise participants at various programs. We have several long term volunteer opportunities available for adults. Please review the list of opportunities and feel free to contact Valerie Kneeland valkneeland@gmail.com for more information.

Powdered Soul Participant code of conduct

As a representative of Powdered Soul:

 1. I will act in a courteous and cooperative manner with all adults and youth during all events. I will treat other people with respect, being mindful to be helpful and supportive of my other team members.

2. I will not use profane language or behave in a disruptive fashion.

3. I will not be involved with any damaging or illegal activities such as shoplifting, obscene or prank phone calls, destruction of property, or any online activities that do not represent the values or ideals of Powdered Soul.

4. I will not use illegal drugs, abuse prescription drugs, or use any banned performance-enhancing drugs or supplements. As a minor, I will not drink alcohol.

5. I will be a positive role model for all of my fellow teammates by acting in a polite, respectful, and positive manner.

6. I understand that each activity will be treated as job training, which means that strict performance rules will be in place. If I do not meet these standards, my guardian(s) will be informed and plans will be set in place to help me succeed.

7. Phones will be allowed on participants’ persons during events. They will, however, only be used to contact a parent or guardian. There will be no internet or social media use during events unless explicitly authorized by a chaperone.

8. If I sign up for a volunteer project, or activity, I will do my best to attend. If I must cancel with short notice it will be for a valid reason, and I will contact the lead chaperone immediately.

9. While under the supervision of chaperones at Powdered Soul events, I will dutifully follow instructions. Any incident involving disregard for chaperone instructions, wandering off, etc., will be grounds for immediate removal from the program.

10. I understand that this program will award me based on my work. The more I work the more I will earn.

11. I understand that it is my responsibility to apply sunscreen and/or other sun-protective clothing as needed.

12. While wearing my Powdered Soul apparel (even if I am not at a Powdered Soul event) I will be required to abide by this code of conduct.

I have read, understand, and agree to comply with the Powdered Soul Code of Conduct. I also understand and acknowledge that, if disciplined, I may appeal before the Powdered Soul Board of Directors.

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Signature of Participant Signature of Parent/Guardian

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fund Distribution

At fundraising events, such as garage sales, farmer’s market, etc. two adults will sign off on the amount of money earned prior to leaving the venue. Each participant will receive a report showing the amount to be deposited into their account. All money raised via direct sales (such as Farmer’s Market) will go directly into a restricted fund in the participant’s name. Any fees that must be paid for the event, such as sales taxes, or Square use charges, will be deducted evenly from all participants.

At community service projects each participant will be required to check in with the chaperone for the event. Hours will be tracked by the chaperone at the event, we do use time cards to track hours.

Each participant will receive a notification towards the end of the term, listing earned community service hours. It is the responsibility of the participant to review this email, and alert the Executive Director of any discrepancies prior to fund distribution.

The general fund will be closed on March 15, 2017. At that point all community service hours will be divided into the total amount in the general fund. Request for distribution must be turned in prior to checks being sent to your designated organization.

Participants have one year to claim ALL funds from their designated accounts. Funds will only be released to the participants designated organization as denoted on registration documents. Any deviation from this policy must be agreed upon by the Board of Directors.

\*\*\* END OF DOCUMENT\*\*\*\*